

SERVICE CONTRACT

TERMS

_____ (Parish/School) agrees to
contract with _____

_____, 20____ (signee) from _____, 20____ to
_____, 20____ (Name) Mo/Day Mo/Day

SERVICES

Signee shall provide the services of _____

Signee will keep the (Parish/School) informed of progress on any work being performed under this contract.

COMPENSATION

The (Parish/School) agree to pay signee for the services to be performed during the Term of Contract a total of \$_____ (\$_____ x _____ hours). The (Parish/School) will provide a workplace if necessary for signee during term of this contract.

NON-DELEGATION OF DUTIES

Signee shall not delegate, assign, or employ anyone else to do any of the work which has been requested by the (Parish/School).

CONFIDENTIALITY

Signee agree that he/she will maintain in confidence and will not use for his/her own benefit other than for the performance of the obligations under this contract, any confidential information disclosed to him/her. Signee further agrees that any and all documents kept by him/her in connection with services performed shall be and are the sole property of the (Parish/School). Signee agrees that upon the termination of this contract, he/she will return all such documents to the (Parish/School).

INSURANCE

Signee shall not be eligible for any insurance including worker's compensation or other employee benefits available to regular employees. Signee assumes full responsibility and liability for the payment of any taxes due on money, received. The (Parish/School) will not make any deductions for taxes. As a consent, signee, shall assume the responsibility for any and all insurance coverage, including but not limited to, liability, etc. Signee further agrees to hold the (Parish/School) harmless from any claim for injuries to third parties involved in or arising out of the services to be performed.

REPORTS

Signee agrees that he/she will keep the (Parish/School) advised as to his/her progress in performing the service and that he/she will, as requested by the (Parish/School) prepare written reports.

CONFLICTING OBLIGATIONS

Signee certifies that he/she has no outstanding contract or obligation that is in conflict with any of the provisions of this contract or that would preclude signee from complying with the provisions, and further certifies that he will not enter into any such conflicting contract during the term of this contract.

TERMINATION

This contract will terminate on _____, 20____. (Parish/School) may request extension on this contract if signee agrees.

Upon termination, all responsibilities of the (Parish/School) and signee shall cease except:

- (a) Signee shall be obligated to maintain the confidentiality of information learned related to the service rendered to the (Parish/School);
- (b) The (Parish/School) is obligated to pay for any services that were performed by signee during the term of his contract.

APPROVAL

IN WITNESS WHEREOF (Parish/School) and _____
(Signee Name)

have executed this contract and signed below:

(Signature of Signee)

(Parish/School) Signature

Print Name

(Parish/School) Name

Social Security Number

Date

Date